

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
REGULAR MEETING, August 6, 2008
NORTH HUNTINGDON TOWNHOUSE 7:00 P.M. Minutes taped by Authority.

ROLL CALL:

Andrew Blenko	- Present	Kate Petrosky, Manager	- Present
Kelly Wolfe	- Present	William J. McCabe, Solicitor	- Present
Edward Shields	- Absent	Chuck Gilbert, System Superintendent	- Present
Drew Polczynski	- Present	Dave Coldren, KLH Engineers	- Present
Herman Sieber	- Present		

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:04 P.M. Mrs. Petrosky called the roll. A quorum was present.

CITIZEN'S INPUT

There were no citizens at tonight's meeting.

ENGINEER'S REPORT

Mr. Coldren stated there was just one item to report on. We had the bid opening for the Polymer System Replacement Project down at the Yough Plant yesterday. We received four bids on the project. The low bidder was Greensburg Environmental. Their lump sum bid was \$34,579.00. Greensburg has done numerous mechanical projects for KLH in the past. In fact, they are doing the plumbing on a water tank project at this very moment. Their bid bond checks out. That being said, we're recommending contract 2008-03 be awarded to Greensburg Environmental. Mr. Polczynski asked if we had budgeted anything for that. Mr. Coldren stated the estimate was \$30,000.00 and we did add some late controls and some remote controls which easily added \$5,000.00 to the project. So those bids are right in line.

MOTION:	Mr. Sieber	Motion to award the bid for Polymer System
SECOND:	Mrs. Wolfe	Replacement Project, Contract 2008-03 to
		Greensburg Environmental for \$34,579.00

VOTE:	4 Yes, 0 No	Motion carried.
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SOLICITOR’S REPORT

Mr. McCabe stated the only item on the agenda is the approval of a resolution which is #5 of 2008. It authorizes the Authority to maintain its membership in the Central Westmoreland Council of Governments for the purpose of making bulk purchases of equipment, automobiles, etc. We’ve belonged now for some time and the membership is lapsing this year. Mrs. Petrosky stated this would be a permanent associate membership which gives us the ability to participate in their vehicle program which is the bulk of the work that we do with them. Mrs. Wolfe asked if there are still annual dues. Mrs. Petrosky stated that she believed so. Mr. McCabe stated in addition we need to approve the agreement that has to be signed in conjunction with the resolution. Both the agreement and the resolution provide for the participation being for only a one year period. There was a letter that talked about permanent membership but it’s inconsistent with the documents we’ve received. I drafted it to be consistent with the documents which are participation in the program for one year. Mrs. Petrosky stated that they noted in their cover letter that they will mail or fax a notice every July for yearly members. This is consistent with what we’ve done in the past. It has to be paid before September 30 to participate as a permanent associate member. The language is ambiguous but it’s clear they are going to bill us every year.

MOTION: Mr. Sieber Motion to approve Resolution #5 of 2008 and
SECOND: Mr. Blenko agreement to renew associate membership in
CWCOG.

VOTE: 4 Yes, 0 No Motion carried.

Mr. McCabe stated the Resolution authorizes the Board to sign the agreement so we should do that tonight too.

MANAGER’S REPORT

MOTION: Mrs. Wolfe Motion to approve the following
SECOND: Mr. Polczynski expenditures: Capital Reserve Fund #091
in the amount of \$90,239.02, Accounts
Payable for Administration and
System in the amount of \$200,925.00
and Payroll in the amount of
\$101,800.59.

VOTE: 4 Yes, 0 No Motion carried.

OLD BUSINESS

Mrs. Petrosky stated there are two items of Old Business. One we discussed last month but hadn't taken formal action. It deals with this quarterly rebate that we're getting from MEIT on the medical insurance. Mr. Polczynski made the suggestion last month and I think the Board agreed with, that any of the rebates we receive in 2008 would be used to technically offset the increase in 2009 and thereby reduce the employee copay. If the Board is in agreement with that I would like a motion to that effect then I'll notify the union. Any quarterly rebates received in 2008 would be used to offset the anticipated increase in 2009 and that this is an agreement that only covers 2008. We would reserve the ability to revisit this at another point in the future.

MOTION: Mr. Blenko Motion to approve MEIT 2008 rebates to be
SECOND: Mr. Polczynski used to offset the anticipated 2009 increase.

VOTE: 4 Yes, 0 No Motion carried.

Mrs. Petrosky stated the next item that we discussed last month. Jim Burczyk, the developer of the potential Cherry Hill Estates, had asked for reimbursement of his escrow account. He wanted to put his development on hold. After we discussed it last month, the decision was that we couldn't just put it on hold. We would have to terminate his agreement and when he was ready to do the development he would have to come back and start from scratch. Mr. McCabe has drafted an agreement based on that. Mr. Burczyk has agreed to it. Basically we're saying that of the remaining escrow, \$9171.50, we would reimburse all but \$300.00 to be used to cover any of the legal and/or engineering fees that we involved in preparing this. Once that's done that balance would be refunded to him. At some in the future when he'd come back it would be as a new developer. We would need action to approve this evening and we could get his reimbursement underway.

MOTION: Mr. Blenko Motion to approve reimbursement of escrow
SECOND: Mr. Sieber for Cherry Hill Estates.

VOTE: 4 Yes, 0 No Motion carried.

NEW BUSINESS

Mrs. Petrosky stated last month the Board had given permission to come back this month with a recommendation on hiring an individual for an additional clerical position which would permit us to then assign someone full-time at the plant office. I used the applications that we had on file from last fall and I sent to the Board on Monday, the application from Kelli Huss who lives on Morris Avenue. I would like to recommend her as our new employee at a starting rate of \$13.00/hour. That would be for a 90 working day probationary period. Should she successfully complete that, then she would receive 80% of the union wage and every six months thereafter go up another 5% until she reaches the full 100%. She passed the criminal background check through the police department. Prior to starting would she would be required to go over to Forbes and have the drug test and she would be able to start a week from this coming Monday.

MOTION: Mr. Sieber Motion to hire Kelli Huss.

SECOND: Mr. Polczynski

VOTE: 4 Yes, 0 No Motion carried.

Mrs. Petrosky stated the PMAA conference is in Hershey. They normally ask us if we're attending to appoint a delegate and an alternate to attend their business meeting to vote on whatever they may have before PMAA. I would suggest that the Board appoint me as the delegate and Chuck as the alternate because we'll both be attending.

MOTION: Mrs. Wolfe Motion to appoint Mrs. Petrosky as the delegate and

SECOND: Mr. Sieber Mr. Gilbert as the alternate for the PMAA Conference.

VOTE: 4 Yes, 0 No Motion carried.

Mrs. Petrosky stated the last three items all deal with conveyance documents that will formally turn over lines within a development to the Authority. The first is for Phase 1 of Dartmoor. Do you want to act on these all individually or in one lump vote? They're all identical; they've all gone through all of the development as-builts, inspections, maintenance bonds, etc. I'd recommend doing it in just one vote. Mr. Blenko asked if we only do this when we asked. Mrs. Petrosky replied no, we really should be doing this automatically on our own discretion, when we know everything is in place and ready to convey. Mr. Blenko stated he's surprised Franklin Farms wasn't done a while ago because construction has been completed there. Mrs. Petrosky stated we have been behind on some of these and we've have trouble getting as-builts on a couple. Generally the process in cleaning this up should be and will be much quicker especially now that we have Shanna on board and she's monitoring all these developments.

MOTION: Mr. Sieber Motion to approve all three developments.
SECOND: Mr. Blenko (Dartmoor-Phase 1, Woodridge Estates,
Franklin Farms-Phases 1, 2, 3 & 4)
VOTE: 4 Yes, 0 No Motion carried.

ANNOUNCEMENTS

Mrs. Petrosky wanted to remind the Board of the KLH golf outing on August 29, 20008. Dave and/or Betty in his office would need a response.

Mr. McCabe stated for the record there was an executive session conducted this evening before the regular meeting by the Board concerning two matters. The first was a personnel matter involving a union grievance. The second was a potential litigation matter involving the WWMA.

ADJOURNMENT

MOTION: Mr. Blenko Motion to adjourn at 7:18 p.m.
SECOND: Mr. Sieber
VOTE: 4Yes, 0 No Motion carried.

/sjm