

NORTH HUNTINGDON TOWNSHIP MUNICIPAL AUTHORITY
 REGULAR MEETING, December 2, 2009
NORTH HUNTINGDON TOWN HOUSE 7:00 P.M.

ROLL CALL:

Andrew Blenko	- Present	Kate Petrosky, Manager	- Present
Kelly Wolfe	- Absent	Donald J. Snyder, Solicitor	- Present
Edward Shields	- Present	Chuck Gilbert, System Superintendent	- Present
Drew Polczynski	- Present	David A. Coldren, KLH Engineers	- Present
Herman Sieber	- Present		

The Regular Meeting of the North Huntingdon Township Municipal Authority was called to order at 7:00 P.M. by Vice Chairman Andrew Polczynski. Mrs. Petrosky called the roll and a quorum was present.

CITIZEN'S INPUT

There were no citizens present.

ENGINEER'S REPORT

W. A. Patrakis completed the Lower Five Pines Sewer Project and the final paperwork has been submitted. Change Order #1 was presented to adjust the final material quantities utilized on the project. The change order deducts \$3,299.70 from the cost of the project.

Elisha Industries has completed the Lateral Project, Phase 2. Some final paperwork still needs to be submitted. Change Order #2 was presented dealing with a wooden deck that had to be rebuilt, rebuilding a block wall, and reconstructing a portion of an Omni-stone driveway. Those items weren't covered under the unit price. Approval of Change Order #2 was recommended in the amount of \$2,723.53 and that change order will be submitted to the County along with Elisha's pay request.

Motion:	Shields	Motion to approve Change Order #1 for W. A.
Second:	Polczynski	Patrakis and Change Order #2 for Elisha Industries.

Motion Carried 4 – 0 – 0

There are two contractors expected on site any day. Lone Pine is starting for Sludge Heat Exchanger Replacement and Greensburg Environmental will be starting the Stewartsville Piping Modifications.

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SOLICITOR'S REPORT

Mr. Snyder presented Resolution #7 of 2009 which is the schedule of attorney's fees to be imposed in the collection of any delinquent account or filing a municipal lien. Mr. Snyder prepared the schedule based upon the rates for their firm that had been approved by the Board. The rates appear in paragraph one of the schedule of fees. Generally speaking they are consistent with the prior rate. The resolution needs to be adopted in order to pass those attorney's fees onto the customers that are delinquent or otherwise require collection procedures.

Motion: Blenko Motion to adopt Resolution #7 of 2009.
 Second: Sieber

Motion Carried 4 – 0 – 0

MANAGER'S REPORT

Motion: Polczynski Motion to approve the minutes of the Regular
 Second: Shields Meeting and Work Session on November 4, 2009.

Motion Carried 3 – 0 – 1 Abstention (Sieber)

Motion: Shields Motion to approve the following bills:
 Second: Polczynski Capital Reserve Requisition #107 \$77,138.93
 Administration and System, \$434,000.51 and
 Payroll, \$97,574.73.

Motion Carried 4 – 0 – 0

OLD BUSINESS

There were no items of Old Business.

NEW BUSINESS

Mr. Snyder presented the Lincoln Hills 5 Agreement for a section of North Huntingdon Township that would be served by the Hempfield Township Municipal Authority's Andrew Run Project. This agreement calls for the Hempfield Township Municipal Authority to provide that service, they will build the lines in accordance with

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Hempfield specifications and at the conclusion of the project, and it will be taken over by the Hempfield Township Municipal Authority. It is an agreement for construction of sanitary facilities.

Mr. Snyder stated that there was a prior agreement between the authorities and the townships concerning this. This is actually the implementation of a section of it because it's the standard agreement for the construction of sanitary facilities. The Authority is merely consenting to that. NHTMA would be third-party beneficiaries to that agreement, but really the laboring goes to Shuster to construct the facilities as provided, then turn those over. It complies with the township's requirement that they provide public sanitary sewers for that area. It goes to Andrews Run of Hempfield. It's covered by that agreement that previously the boards had entered into. The proper motion would be to authorize the proper officers to consent to the agreement between Shuster Development and Hempfield Township Municipal Authority and North Huntingdon Township Municipal Authority with respect to the Lincoln Hills, Phase 5.

Motion:	Blenko	Motion to approve Lincoln Hills, Phase 5
Second:	Polczynski	Agreement.

Motion Carried 4 – 0 – 0

Mrs. Petrosky requested signature approval for her as the Manager to sign the service agreement with 3 Rivers Wet Weather to provide the asset and infrastructure information.

Motion:	Polczynski	Motion to approve 3 Rivers Wet Weather
Second:	Sieber	Agreement.

Motion Carried 4 – 0 – 0

Mrs. Petrosky presented a request from Mr. Gilbert asking permission to take home the Authority vehicle during the winter months with the understanding that it would not be used for personal use.

Mr. Shields stated it wouldn't be for personal use other and would only be used for the commute. Mr. Gilbert would also be responsible for any tax liability as far as that would be considered income.

Mr. Snyder said there is a table that he is going to send to Mr. Gilbert that will show how to calculate the tax liability. The income ramifications are insignificant, but nevertheless it's better that Mr. Gilbert makes the declaration, that way no one ever questions it.

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Motion: Polczynski Motion to approve Mr. Gilbert's request.
Second: Blenko

Motion Carried 4 – 0 – 0

Mrs. Petrosky stated that the last item on the agenda is to set the management salaries for 2010.

Mr. Polczynski said this was discussed in Executive Session. The final decision on the raises was one they were all comfortable with; however, they would like a chance for another Executive Session to discuss them with Mrs. Petrosky. The Board will make the final salary recommendations, to be retroactive to the first of the year, during the January regular meeting. Mr. Shields said the Board wanted to have the opportunity to sit down with Kate and give her a formal performance appraisal, as previously discussed, before talking about salary.

ANNOUNCEMENTS

Mrs. Petrosky announced that there had been an Executive Session prior to the regular meeting to discuss matters of litigation concerning Glenn Engineering and WWMA as well as discussing personnel matters.

ADJOURNMENT

Motion: Polczynski Motion to adjourn.
Second: Sieber

Motion Carried 4 – 0 – 0

Meeting adjourned at 7:15 PM.

Andrew W. Blenko

Andrew W. Blenko, Secretary

/sjm